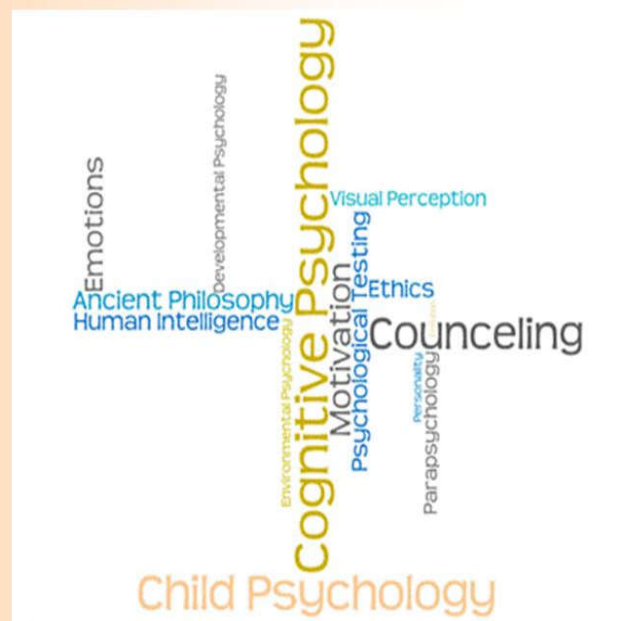


# Psychology in the ILC



subject resources guide

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This guide is intended to provide a basic introduction to **the key resources and services** available for Psychology students and information on how to research and obtain material on their subject related areas of interest within the Library.

## Research Tools: finding Information

### Library Website

The Library website (<http://www.citycollege.sheffield.eu/>) includes detailed information about library collections and resources, services and facilities. It is the main **GATEWAY to all library information**.

## Finding BOOKS

### Online Library Catalogue: OpenABEKT

Always use **OpenABEKT Library Catalogue** (<https://citylib.openabekt.gr/en>) to find if a specific book is part of the print collections and where it is shelved Use the **“Simple Search”** option to type a keyword, title, author, etc or use the **“Advanced Search”** option to **combine** search terms (ex. title and author). Type your search term(s) in the appropriate box(s). Books on a similar topic are shelved at one place.

The following classification numbers are of particular interest to the Psychology students:

Classification Numbers	Subject Categories
150	Psychology
153	Cognitive Psychology
155	Developmental Psychology
153.4	Memory & Thought
155.4	Child Development
158.3	Counselling Psychology
150.72	Statistics (Psychology)
300 - 306	Social Sciences
302	Social Psychology
612.8	Psychobiology & Neuropsychology
616.89	Psychological Disorders & Abnormal Psychology
808.06	Research Methods & Techniques
158.7 & 658.3	Psychology of Work

The **New Arrivals** shelves at the entrance of the library, host for a short period of time new library acquisitions before being placed in the Main Collection for loan.

You need your **StudentID card** to borrow items.

## Types of Collections

**Main Collection:** contains all books available for loan. Material included in this collection may be borrowed, reserved, renewed or recalled if on loan.

**Reserve Collection:** includes current editions of items such as Textbooks and Recommended Readings found in the Reference/Recommended List of Unit Syllabi. These items are intended for use only within the ILC premises. In some cases previous editions of textbooks and references are available for loan at the Main Collection. Advise the library catalogue by typing the book title.

**Short Loan Collection:** includes items, which for a certain period of time are in-demand for class or group assignments and print material that support tutorials. These items are held at the Library Information Services Desk and can be used either for photocopying or for reading within the premises of the Library. Students must leave their ILC card with the library staff in order to use the items.

## Finding DISSERTATIONS

Select the “**Advanced Search**” option – click on the “**Subject**” field and type “dissertations” in the *search term* box and a keyword in the “**Title**” field to retrieve a list of available dissertations under a specific title.

Use the “**Simple Search**” option to search for dissertations on a specific **Course** (ex. Marketing, Advertising & PR). Type one of the following classification codes in the *search term* box “**Classification**” and all related dissertations will be retrieved on the screen.

To search dissertations on a specific Course, type one of the following classification codes.

Classification Numbers	Courses
BPSY	Undergraduate
MPSY	Postgraduate

## Finding JOURNAL ARTICLES

For an effective research on a specific topic you need to use electronic resources. E-resources include an extensive collection of full text and bibliographic databases, e-journals, e-books and digital libraries and ensure desktop delivery of items retrieved from a search.

The e-resources available for PSYD students are:

### Databases

**Psychology & Behavioural Sciences Collection:** a comprehensive database covering information concerning topics in emotional and behavioural characteristics, psychiatry & psychology, mental processes, anthropology, and observational & experimental methods.

**Medline:** widely recognized as the premier source for bibliographic and abstract coverage of biomedical literature. Covers in depth the areas of allied health, biological and physical sciences, humanities and information science and how they relate, to medicine and health care, communication disorders, population biology, and reproductive biology.

(<http://www.ncbi.nlm.nih.gov/pubmed>)

**GreenFILE:** offers well-researched information covering all aspects of human impact to the environment. Topics covered include global climate change, green building, pollution, sustainable agriculture, renewable energy, recycling, and more.

(EBSCOhost)

## Ebooks

Comprehensive collections of electronic books containing high-quality titles from leading publishers that cover a broad range of disciplines, such as, social sciences, computer science, mathematics, psychology, business & economics, engineering & technology, law, politics, skills, study aids & language learning, health & medicine, etc. Features: search, view and download e-books (pc, laptop, mobile devices access).

(EBSCOhost)

## Google Books

Searches across the full-text content of a huge range of books.

(<https://books.google.com>)

## Research Publications (IF institutional repository)

View and download the publications (articles, conference papers, book chapters, etc) written by members of the IF academic staff. Print copies are held at the Reference and Key Publications collections.

(<http://www.seerc.org>)

**\* When an item is not available in full text – use the Interlibrary Request Service.**

## How to access e-resources

During your Induction you will be issued with a username and password. You need your personal details to login to PCs, access your email, access MOLE and e-resources. All e-resources are available to students whether on-campus or not.

## Internet sites

The gateways and subject guides included in ILC's webpages provide access to focussed and quality assured information for queries relating to psychology areas.

A good place to start would be:

**Google Scholar:** the ultimate web search engine that indexes the full text of scholarly literature across an array of publishing formats and disciplines. From one place, you can search: articles, theses, books, abstracts and court opinions, from academic publishers, professional societies, online repositories, universities and other web sites. Google Scholar helps you find relevant work across the world of scholarly research. ([scholar.google.com/](http://scholar.google.com/))

## Other Internet Resources

<b><u>Psybox Dictionary of Psychology</u></b> <a href="http://ww8.psybox.com/">http://ww8.psybox.com/</a>	The Web's biggest online dictionary of Psychology.
<b><u>Psycline</u></b> <a href="http://www.psycline.org/journals/psycline.html">http://www.psycline.org/journals/psycline.html</a>	A guide to psychology & social science journals on the Web.
<b><u>Psych Web</u></b> <a href="http://www.psychwww.com/">http://www.psychwww.com/</a>	Includes a searchable database offering links to hundreds of online journals, some of which offer free, full-text access.
<b><u>Psychology Virtual Library</u></b> <a href="http://www.vl-site.org/?f">http://www.vl-site.org/?f</a>	Gateway site providing quality listings of online psychology information. Part of the World Wide Web Virtual Library.

## MUSE (My University of Sheffield Environment)

MUSE, is the University of Sheffield (TUOS) portal, designed to give students and staff personalized access to digital resources. MUSE allows you to:

- Use **STARPlus**, the Sheffield Library catalogue to access digital collections, including e-journals and databases.
- Use "**Articles and More**" to do literature searches of multiple databases.
- Search Google Scholar and **find links** to Sheffield's Library full text context.
- Send and receive emails and create a personal address book.

**\*If you do not have fulltext access to an item – use the Interlibrary Request Service.**

## Academic Skills & Support Tools

### STUDY material

#### Study Packs

Include material selected by the Academic staff and intend to further support class instruction. They are expected to be read by all students that attend a particular Unit. A copy is always held in the ILC for internal student use. These items are held and can be used either within the premises of the Library. Students must leave their ILCard at the Library Information Services Desk in order to use the packs for photocopying or reading.

#### MOLE (My On-line Learning Environment)

This service allows students to have access to Unit details, (syllabi & lecture notes), exercises & coursework, forums & on-line chat (with instructors & students), and other collaborative tools etc. This service is accessible at <http://mole.if.sheffield.eu>

### Skills

**Student Skills & Personal Development Resources:** this section of MOLE includes "**IF301 – "On-line Tutorials: Skills and How To"** – a series of documents and online instructional videos that will help students develop their learning, writing, research and communication skills. The resources are accessible at <http://mole.if.sheffield.eu/index.php?categoryId=39#categoryContent>  
[301: Academic Skills Centre](#) - 301 Student Skills and Development Centre creates and signposts to resources to help students develop their academic and study skills. In these pages you will find links to skill development opportunities open to students from the International Faculty including research experiences, study skills support and maths and statistics help (<https://www.sheffield.ac.uk/ssid/301/international>)

[TASH](#) offers a wealth of information on the issues you're likely to encounter throughout your studies. It includes advice on structure, grammar & different types of academic writing. (<https://www.shef.ac.uk/ssid/301/tash>)

[ORION \(ΩΡΙΩΝ\)](#) - Online Digital Literacy Tutorial with guidelines on how to research and find material for assignments and dissertations (Designed for Greek students) - <http://orion.lib.teithe.gr/>  
[Information and Digital Literacy Tutorials](#) – these webpages include a list of online tutorials, videos and guides that help students successfully research, find and evaluate information. The specific resources have been designed to support students during their whole studies. (<https://www.sheffield.ac.uk/library/idlt/index>)

## Support Services

### Reference & Research Assistance

Students may contact (email, phone, in person) the Library staff for general information and advice. For assistance with subject requests, it is important to supply as much information as possible about the assignment/project topic.

### Interlibrary Request Service (IRS)

The IRS offers the option to obtain material such as articles, book chapters, conference proceedings and reports that is not part of the library collection.

Requests & queries should be sent to [anagnostopoulou@citycollege.sheffield.eu](mailto:anagnostopoulou@citycollege.sheffield.eu)

### ILC Working Hours

Monday to Friday: 08:30 – 21:30

Saturday (October-May): 11:00-19:00

Sunday (October-May): 11:00 – 18:00

### Contact details:

Information & Learning Commons (ILC)

The University of Sheffield International Faculty, CITY College

3, Leontos Sofou Str., 546 22, Thessaloniki, Greece

Tel.: (+30) 2310 538 961 - Fax: (+30) 2310 282 374

Email: [library@citycollege.sheffield.eu](mailto:library@citycollege.sheffield.eu) , [anagnostopoulou@citycollege.sheffield.eu](mailto:anagnostopoulou@citycollege.sheffield.eu)

Website: <http://www.citycollege.sheffield.eu/>